



HEAVENER RUNESTONE PARK

Friends of Heavener Runestone, Inc.
503 W 1st Street - Heavener OK 74937

FHRunestone@gmail.com

918-653-2241 park - Michelle 918-413-3632 cell / Lynn 580-889-0632 cell

CRAFT VENDOR APPLICATION

Bigfoot - UFO Festival

June 15th - Saturday - 2024

Vendor Check in 9:00 am to 10:00 am ----- Event noon to 11pm

Name: _____

Business Name: _____ Text OK: Y___N___

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Description of craft (s) for your booth - briefly:

Please check which category best describes your craft: (mark all that apply)

<input type="checkbox"/> Home Decor	<input type="checkbox"/> Bigfoot/UFO Theme	<input type="checkbox"/> Woodworking
<input type="checkbox"/> Ceramics/Pottery	<input type="checkbox"/> Children's Items	<input type="checkbox"/> Fashion
<input type="checkbox"/> Food/Cooking	<input type="checkbox"/> Jewelry	<input type="checkbox"/> Fine Art
<input type="checkbox"/> Leather Craft	<input type="checkbox"/> Paper Crafts	<input type="checkbox"/> Other

EARLY EXIT:

If you need to leave the event and tear down your booth before 10pm, please mark this box. ☐

This helps us place your booth in an exit friendly location.

Vendor Space \$30 Charge for 10 X 10 space - No electric -
Bring your own tables, chairs and canopy or we have some for rent

Extra Space available 10 X 10 for \$30.00
Table rental - 8 foot - \$8.00 each
Metal Chairs rental - \$3.00 each

Extra Rentals:

If you need to rent any items check here ☐

Note: Only one vehicle will be allowed per vendor with parking restrictions.

Please fill out application and return by email ONLY to: Sales Tax collection is the responsibility of the Vendor.

FHRunestone@gmail.com

Please describe your booth setup: include things like you have a canopy and the size, tables and chairs, etc..



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CRAFT VENDOR ~ General Information

Bigfoot - UFO Festival

June 15th - Saturday - 2024

Vendor Check in 9:00 am to 10:00 am ----- Event noon to 11pm

Event Hours: The event is noon to 11pm

Check In: You are to check in and receive space number between 9:00 am to 10:00 am
Don't forget your confirmation number - Confirmation number and SPACE Number **will not** be the same

Set-Up: After checked in, we ask you to be set up by 10:30 am and stay through the event.
If you need to leave early please note that on your application, as this will affect your placement in the space allotted for easy exit. If you do not mark this on your application we will ask that you stay set up until the event is over.

You can use a canopy, and bring your own tables and chairs.

We do have 8 foot tables for rent \$8.00 and metal chairs for rent \$3.00 each

If you require more space than 10x10 we have extra space available for rent for \$30.00 (10x10)

Please set up only in the designated area.

At this time no electric is available for this event. You are welcome to bring solar string lights.

We will have string lights throughout the vendor area.

Parking: We have limited parking...we ask that after you unload, to park where directed on that day.
Only one vehicle will be allowed per vendor to utilize parking.

Courtesy: All vendors are responsible for cleaning and disposal of all trash from your area after the event.

Confirmation: You will be issued a confirmation number after we receive your application and payment.
You will need confirmation number to receive park entry.
Confirmation number and SPACE Number **will not** be the same

Cancellation: If you have any reason for cancelling please notify the Park 48 hours in advance of event!
Booth rental fee is non-refundable.

Liability: By participating, you acknowledge that FHR, Friends of Heavener Runestone, Inc, the Heavener Runestone Park, or its staff or employees, are not responsible for any claims, loss, theft, or damage while at the event.

This is an event for everyone, the park operates on donations, events and proceeds from our gift shop.
Please show kindness to our staff and volunteers as we all work hard to bring events like this to the area.
If you can help the park with donations or tips for the musicians we thank you. The Musicians have all donated their talents and a lot of their time for this event.
We welcome any feedback and ideas for future events.
Thank you for participating and we wish you many sales and most of all a great experience.

The Friends of Heavener Runestone, Inc. Board of Directors and Staff